



*"To improve the health of our communities by identifying sustainable solutions to community health issues, developing partnerships for implementation of strategies, and demonstrating our success through measurement of outcomes."*

**Central District Health Department  
Board of Health Minutes  
707 N. Armstrong Place, Boise, Idaho  
Friday, December 10, 2010**

**Board Members:**

Steven F. Scanlin, JD, Chair  
Betty Ann Nettleton, RN, V-Chair/Trustee  
Commissioner Frank Eld

Dr. Ted Epperly, MD  
Commissioner Connie Crusier, RN

Dr. Jane Young, DNP  
Commissioner Terry Day

**Staff:**

Russell A. Duke, Director/Board Secretary  
Rob Howarth

Cindy Trail  
Nikki Sakata

Meghan Calaway  
Donna Mahan

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**Call Central District Health Department (CDHD) Board of Health Meeting to Order – Steve Scanlin**  
Chairman Steve Scanlin called the CDHD Board of Health meeting to order at 8:37 a.m.

**Action on Minutes for October 22, 2010 – Steve Scanlin**

**Motion:** Betty Ann Nettleton moved to approve the Board of Health minutes for October 22, 2010; Commissioner Frank Eld seconded; no further discussion; all in favor; motion carried unanimously.

**Financial Report: FY 2011 – July through October Budget to Actual – Meghan Calaway**

The "Budget to Actual" report for July through October was reviewed. For Revenue, fees are currently at 26%; contracts are at 32%; and other revenue is at 62%. For Expenditures, personnel costs are under spent by 1.5% (\$101,600). Overall expenditures are at 30%. We are in good shape at this point; we will present the budget revision in February 2011.

**Calendar Year 2011 Board of Health Meeting Schedule – Russell Duke**

The Board discussed and determined meeting dates for calendar year 2011.

**Motion:** Dr. Ted Epperly made a motion to approve the Central District Health Department 2011 Board of Health schedule as presented; Betty Ann Nettleton seconded; no further discussion; motion carried.

**Policies for Repeal – Rob Howarth**

After the Board reviewed and discussed the CDHD policies to be repealed based on the review completed by Department of Environmental Quality, the Board made a motion to repeal the three CDHD policies: Accessory Structure-Accessory Use Approval, Septic Permit Renewal, and Bedroom Definition.

**Motion:** Commissioner Frank Eld made a motion to repeal the three Central District Health Department policies presented: Accessory Structure-Accessory Use Approval, Septic Permit Renewal, and Bedroom Definition; Commissioner Connie Crusier seconded; no further discussion; motion carried.

*Serving Valley, Elmore, Boise, and Ada Counties*

**Ada / Boise County Office**  
707 N. Armstrong Pl.  
Boise, ID 83704  
Enviro. Health: 327-7499  
Reproductive Health: 327-7400  
Immunizations: 327-7450  
WIC: 327-7488  
FAX: 327-8500

**Elmore County Office**  
520 E. 8th St. North  
Mountain Home, ID 83647  
Enviro. Health: 587-9225  
Family Health: 587-4407  
WIC: 587-4409  
FAX: 587-3521

**Valley County Office**  
703 N. 1st St.  
McCall, ID 83638  
Ph. 634-7194  
FAX: 634-2174

### **Customer Service Survey Results – Cindy Trail**

Cindy presented the results of the customer satisfaction surveys completed by our clients. The surveys are used for quality control. The Board discussed ways to modify the current surveys in order to improve the effectiveness of the tool.

### **Update on Syringe Exchange Programs – Nikki Sakata**

The overall effectiveness of a syringe exchange program (SEP) is contingent upon community buy-in, and would require a change to State law in order to be successfully implemented. Thus after careful consideration, we do not recommend pursuing a SEP at this time. Based on our current knowledge of both the risk for disease transmission and barriers to effectively implementing a SEP, it would be prudent to investigate further the necessity and value of instituting this program in our district.

In light of addressing bloodborne pathogens through the needle exchange, the Board briefly discussed a new activity among young people called vampire parties where people drink each other's blood. The Board asked for more information regarding this new practice.

### **Identifying Key Areas to Improve Community Health – Nikki Sakata**

Nikki Sakata provided the 2010 Community Assessment Report at our last meeting and as requested by the Board analyzed the data to determine the top priorities in our district. The analysis of the report identifies health indicators where public health prevention or intervention could be best implemented in all four counties. In each county, adult tobacco smoking and adult obesity were in the top three health indicators that warrant attention, followed closely in all four counties by prenatal care. The top two indicators are the two agency priorities in our FY 2011 strategic plan.

### **Break – Steve Scanlin**

### **Strategic Plan – Russell Duke**

Russell Duke presented the CDHD FY 2011 Strategic Plan put together by Cindy Trail and Nikki Sakata. Key focus for FY 2011 strategic plan is “winnable battles” that includes obesity and tobacco. The strategic plan is divided into agency priorities and program priorities. This year our two agency priorities are Decrease Tobacco Initiation and Use and Decrease Obesity; our program priorities are Health Improvement and Health Protection. The Board discussed how alcohol is another key area for public health to be a part of, and asked if a resolution for alcohol could be present at the 2011 Idaho Association for District Boards of Health (IAB).

### **Director's Report – Russell Duke**

#### DentaQuest:

Carolyn Brammar, Dentist Hygienist, has been diligently working with DentaQuest over the past year. The most recent event was when we received a letter stating our services were no longer covered by Medicaid; however, we have that issue resolved. Last November we were notified that Medicaid would no longer cover observations and treatments as two services and removed a code used by public health. Just recently we received a letter from DentaQuest stating we would be receiving Medicaid reimbursement again for the two different services even if they are provided at the same visit.

#### Family Planning Resolution:

The Board decided not to pursue the Family Planning Resolution due to the fact that the portion of the Affordable Care Act that addresses expanded coverage for family planning goes into effect in 2014. With Medicaid looking to reduce services now, it is not a winnable battle at this time. It will be important to have the resolution on the agenda at IAB to keep it in the forefront.

#### Tobacco Tax:

Dr. Ted Epperly spoke at a press conference here at the health department in November. Currently, 73 percent of Idaho voters support raising the tobacco tax by \$1.25 per pack to address the state's Medicaid shortfall. This will be a huge success for Idaho if passed. Russ will continue to keep the Board of Health updated.

**Adjournment – Steve Scanlin**

No further business was brought before the board. Meeting adjourned at 11:11 a.m.

Respectfully submitted:

2-11-11  
\_\_\_\_\_  
Date

*Betty Ann Nettleton*  
\_\_\_\_\_

Steven F. Scanlin, Chairman or  
Betty Ann Nettleton, Vice Chairman

*Russell A. Duke*  
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Russell A. Duke, Secretary