



"To improve the health of our communities by identifying and assuring sustainable solutions to community health issues."

**Central District Health Department Board
Friday, April 12, 2013 ~ 8:30 a.m. to 12:30 p.m.
707 N. Armstrong Place, Boise, Idaho**

Board Members:

Steven F. Scanlin, JD, Chair
Betty Ann Nettleton, RN, V-Chair/Trustee
Commissioner Barbara Balding

Dr. Ted Epperly, MD (Absent) Dr. Jane Young, DNP
Commissioner Al Hofer (Absent) Frank Eld

Guest:

Don Osborne

Staff:

Russell A. Duke, Director/Board Secretary	Cindy Trail	Meghan Calaway	Rob Howarth
Donna Mahan, Recorder	Kim Link	Jaime Harding	Rebecca Lemmons
Lorraine Fortunati	Toni Carles	Daniel Allen	Mike Reno
Charmaine Stappler			

Call Board Meeting to Order and Recognition – Steve Scanlin

Steve Scanlin called the Central District Health Department (CDHD) Board of Health meeting to order at 8:38 a.m. and thanked Meghan Calaway for her years of service to CDHD.

Board of Health Minutes for March 15, 2013 – Steve Scanlin

The March 15, 2013 Board of Health minutes stand approved as presented.

Financial Report: FY 2013 – July thru March Budget to Actual – Meghan Calaway

The "Budget to Actual" report for July 1, 2012 through March 31, 2013 was presented. For Revenue, fees are currently at 77%; contracts are at 75%; and other revenue is at 94%. For Expenditures, personnel costs are underspent by .9% (\$70,219). Overall Expenditures are at 71%.

Proposed FY 2014 Budget – Russell Duke/Meghan Calaway

Before presenting the proposed FY 2014 budget, Russell Duke reviewed how the county contribution affects the distribution of state appropriation. This year's Budget Hearing will be held on May 10 at the Armstrong office and will be chaired by Ada County. After the Board approves the proposed budget, Russ will meet with our four county commissions in preparation for the Budget Hearing. The FY 2014 budget of \$9,227,790 reflects a 3% increase from the counties.

Agency Total

We are decreasing the FTEs by 2.9. Under Expenditures, personnel costs are down by 1%. The operating costs are down by 7%. Overall revenue and expenditures decreased by 8%. For Revenue, the budget reflects a 3% increase from the counties. State General Fund decreased by 1%. Contracts are neutral; fees are down by 8%, other revenues are down by 10%; and interest revenue is down 17%.

Serving Valley, Elmore, Boise, and Ada Counties

Ada / Boise County Office
707 N. Armstrong Pl.
Boise, ID 83704
Enviro. Health: 327-7499
Reproductive Health: 327-7400
Immunizations: 327-7450
WIC: 327-7488
FAX: 327-8500

Elmore County Office
520 E. 8th St. North
Mountain Home, ID 83647
Enviro. Health: 587-9225
Family Health: 587-4407
WIC: 587-4409
FAX: 587-3521

Valley County Office
703 N. 1st St.
McCall, ID 83638
Ph. 634-7194
FAX: 634-2174

County Funding Calculations and Data

The distribution formula for each county is defined in Idaho Code. Mr. Duke stated that the formula is based 70% on population and 30% on market value. With level funding, the percentage change varies by county. The change in contribution by each county is as follows:

Ada	\$ 60,727	3.5%	Elmore	\$ 1,401	1.3%
Boise	\$ (544)	-1.5%	Valley	\$ (2,104)	-2.4%

Support for Expenditures and Revenues

Our personnel costs reflect a 1% decrease in costs due to an estimated salary savings of \$79,800. Operating costs decreased by 7%. Capital outlay expenditures are not included in this year's budget.

After writing the budget, it was apparent that a 3% merit raise was not possible. We will continue to look at giving some type of merit increase. The Governor's office is lifting the limitation of only 20% of our staff being eligible for bonuses this year.

Motion: Betty Ann Nettleton moved to approve the proposed FY 2014 budget as presented; Dr. Jane Young seconded; no further discussion; all in favor; motion carried.

School Reproductive Health Education Program – Toni Carles/Daniel Allen

Toni Carles and Daniel Allen, with our Reproductive Health Program, shared the great work they are doing regarding free reproductive health education and outreach services in schools throughout our district along with health fairs and community events and conferences. Our Community Outreach staff are Toni Carles, Daniel Allen, Yolanda Hurtado, and Stephanie Noble. Our goal is to prevent unhealthy behavior through reducing risk factors and increasing factors that promote responsible behavior and healthy choices.

Break – Steven Scanlin

Syphilis Update – Kim Link

Currently, we have a syphilis/HIV outbreak, which is primarily affecting men having sex with men. Since 2011, we have seen 50 cases of syphilis, have 206 named partners, and have seven new HIV diagnoses. Our goal is to test and to treat those infected. We offer testing here at CDHD and at a.i.p.h.a. This is a complex disease. It is challenging for us to get a handle on this outbreak because the length of time from exposure to showing symptoms allows for the disease to spread unknowingly. Also, another barrier is clients not knowing or being reluctant to share partner names.

Recap Flu Season – Kim Link

The new flu strain is H7N9 (bird flu) primarily coming out of chicken and pigeon populations in China; but, at this point, the transmission is not person to person. The 2012-2013 flu season will mostly likely be classified as "moderately severe." The season began about a month earlier and the peak occurred in mid-December/January. In Idaho, influenza is not a reportable disease, thus we do more surveillance work verses reporting.

Child Care Policy Initiative – Rebecca Lemmons

With our three-part child care training series classes being continually full and having 80 providers on the waiting list, it shows that the time is right to talk about health in child care. Idaho is ranked 52nd in the nation for having adequate physical activity and proper weight management policies and practices for child care centers.

Cities and counties can pass child care licensing laws as long as they are at least as strict as state law. Boise is one of two cities in our district that has their own policy. We are working with the city and childcare providers on ideas to increase child health through possible revisions to the city childcare law. This could include opportunities for physical activity; limiting sedentary screen time; nutrition standards for meals and snacks; and infant feeding.

Facility Update – Cindy Trail

We continue meeting with our brokers regarding land Downtown and buyers for our current property. We are working with Ada County and the city of Boise to see if they have land or property to purchase.

Electronic Health Records – Cindy Trail

We have purchased an electronic health record system. The official kick-off for the start of implementation will be April 24-26 with the plan to have it fully operational by the summer of 2014.

Director's Report – Russell Duke

NACCHO Award: Russ showed the Board of Health the Project Public Health Ready award (from NACCHO) that we received.

Budget Hearing: The Budget Hearing will be on May 10 at Boise Office at 9 a.m., chaired by Ada County.

IAB Conferences: The Board was asked to please fill out the registration before leaving. The Idaho Association of District Boards of Health will be June 5 and 6 in Pocatello. There will be two resolutions presented:

1. Resolution to Support Food Establishment License Fee
2. Resolution Supporting Medicaid Expansion in Idaho

Adjournment – Steve Scanlin

No further business was brought before the Board; meeting adjourned at 12:30 p.m.

Respectfully submitted:



Steven F. Scanlin, Chair

5/10/13

Date


Russell A. Duke, Secretary